

# SAMPLE - Obtain from the school office. Ledger must be submitted on NCR.

## SMALL GAMES OF CHANCE ACCOUNT LEDGER

DATE OF SUBMITTAL \_\_\_\_\_

I. EVENT \_\_\_\_\_ DATE OF EVENT \_\_\_\_\_

II. HOST ORGANIZATION \_\_\_\_\_

PERSON COORDINATING \_\_\_\_\_

**PARTICIPATING ORGANIZATIONS**

(Applicable licenses and insurance documents must be submitted with this application.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. PRIOR APPROVAL RECEIVED     Yes     No    School Administration  
    Yes     No    WSSD Business Office

IV. TYPE OF SMALL GAME OF CHANCE  
\_\_\_\_\_

V. TYPE OF PRIZE(s) (List dollar amount if cash prize.)  
\_\_\_\_\_

VI. TICKET DISTRIBUTION

	Organization	Ticket Numbers	Tickets Sold	Percent to Total Sold
1.				
2.				
3.				
4.				
5.				

VII. TOTAL REVENUES FROM EVENT \_\_\_\_\_

VIII. LOCATION OF DISTRIBUTION/SALE OF RAFFLE TICKETS  
\_\_\_\_\_

Personnel: Shared: Boosters District, SGCAcctLedger

White: WSSD Business Office

Yellow: Retained by Booster Organization