

CHECKLIST FOR SENIORS ENTERING THE WORKFORCE

Post High School Work Goal:

Complete High School Graduation Requirements: YES NO

Register with Selective Services (required for 18-year-old males): YES Date:

Job Skill(s):

Resume Completed: YES Date Completed: NO

Complete Job Search with Career Counselor or Individually – Date:

Review Application and Interviewing Skills: YES NO

Complete Employment Application(s):

Employer(s)	Date(s)	Follow-Up
1.		
2.		
3.		
4.		