

All About Allen Middle School

- The building opens at 7:25 AM for student arrival. Students must be in homeroom by 7:38 a.m.
- Student drop-off and pick-up occur via the Slate Hill Rd and on/off-ramp. Traffic should move counterclockwise around the perimeter of the parking lot. Parents should not double park or park in parking spaces for pick-up and drop-off. **Once the car reaches the curb, students should safely exit the vehicle to enter the school.**
- Attendance is essential, and we ask that all students be present and on time. Please report your child's absence via PowerSchool, emailing using alabsent@wssd.k12.pa.us, or sending in a note. If you report electronically, a handwritten letter is not needed. For absences requiring a physician, doctor's notes are required.
- Staff members will provide school supply information via Schoology during the first week of school. Families are not required to provide school supplies, and Allen Middle School will provide any supplies needed.
- All students are assigned lockers with a combination lock but are also permitted to carry book bags, limiting locker usage and reducing transition time. Students will have three minutes to transition between classes. TO UNLOCK: Go around twice to "clear" it, then right to the 1st number, left (past the 1st) to the 2nd number, and then right to the 3rd number.
- Students can bring book bags to school and may carry them to and from classes. We discourage students from bringing expensive items to school (such as technology, expensive jewelry, and large amounts of cash). The school is not responsible for lost or stolen items.
- Cell phones may be carried to school but must be turned off and stored away once students enter the building. We suggest cell phones stay in lockers or bags for safekeeping. Students who need to contact parents/guardians should use the office phone during the school day.
- Students are required to change for PE this year. Phys Ed uniforms can be purchased on Orientation nights or during the 1st two weeks of PE class for \$20.00. Replacement is available throughout the school year.
- Secondary Meal Prices: This year, **meals will not** be free for all students, and the cost of secondary meals is \$3.25.
- Bullying is not accepted or tolerated at Allen. Students and parents are encouraged to report suspected bullying to adults as soon as possible. Students can report issues of concern through district email or anonymously through the SOS Hotline 717-932-1840 or by emailing soshotline@wssd.k12.pa.us.
- Dress code pointers: Clothing that disrupts the educational environment or learning process will not be permitted.
- Bus riding is a privilege, and students must maintain orderly and safe behavior on the bus. Students are not permitted to ride a different bus (for example, to go to a friend's house). Bus passes are assigned for emergency supervision situations only.
- Parents are encouraged to sign-up for PowerSchool and Schoology. With PowerSchool, parents can view current grade and attendance information, and with Schoology, parents can see information on the academics and classwork of their students.