

WEST SHORE SCHOOL DISTRICT

SECTION: PUPILS

TITLE: MEDICATIONS

ADOPTED: September 17, 1987

REVISED: March 16, 1995
June 17, 1999
August 18, 2005

<p>1. Purpose</p> <p>2. Definition 35 P.S. 780-101 et seq</p> <p>3. Authority</p>	<p style="text-align: center;">210. MEDICATIONS</p> <p>Although the Board recognizes that in most instances, medication is administered in the home, the Board realizes that the health of some children requires that they receive medication while at school. The school's role in the administration of this policy is one of cooperation with the parent, the doctor, and the student. However, the primary responsibility for the administration of medication taken at school rests with the parent.</p> <p>Medication includes prescription and nonprescription (over-the-counter) medication. Preparations not regulated by the FDA, such as herbals, alternatives, teas, nutritional supplements and topicals, are also considered as nonprescription medication. Included within the definition are any substances designated as “controlled substances” under the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act.</p> <p>Whenever possible, parents are requested to arrange medication administration times to avoid school hours. Parents are permitted, however, to come to school to administer medication to their children. Subject to the provisions of this policy as set forth below, the School District's administration will cooperate when parents make the child responsible for taking medicine during the school day. When parents cannot come to school to give medication and children are too young to assume the responsibility for taking their own medication, the administration, insofar as the requirements listed below, will cooperate in the administration of medication to students.</p> <p>Except as otherwise set forth in any student plan agreed to by the District and parent, all District personnel employed by the West Shore School District are prohibited from providing or administering medication to students without specific written authorization by the parents or legal guardians. School nurses shall be responsible for any administration of medication necessary during the school day. Other District personnel may assist students in the self-administration of medication when the school nurse is not available but may not administer medication to students except in an emergency.</p>
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<p>4. Guidelines</p>	<p>Specific written parental consent for administering medication to a pupil is required for each episode of illness and for each medication order, and once every school year for a chronic condition. The signed, written statement authorizing the action must include the student's name, the date, the family doctor's name, the name of the medication, and the dosage and the time interval.</p> <p>A record of the administration of medication shall be kept by all school employees. Such record shall be written in ink, kept by the school employee who administered the medication, and shall include the name of the student, the date and time of the administration, and the quantity of the medication given.</p> <p>A standing doctor's order exists within the School District for the use of an Epi-Pen to be used for anaphylaxis. The order requires 911 to be notified when an Epi-Pen has been used or administered.</p> <p><u>Nonprescription Medications</u></p> <p>Nonprescription medications will be given to students under the following conditions and with the written consent of the parent:</p> <ol style="list-style-type: none"> 1. No over-the-counter medications will be given to a student for more than three (3) consecutive school days, or on more than three (3) occasions throughout the school year. 2. The medication must be accompanied by a note from a parent or legal guardian giving precise directions for dispensing the medication and stating the specific reason for which the medication is being given. 3. Over-the-counter medications intended for use over an extended period of time or across an entire school year must be accompanied by a doctor's order. 4. All over-the-counter medications must arrive in school in the original container and be clearly marked with the name of the student and the name of the family doctor and doctor's office telephone number. 5. No medication of any kind will be given to a student if the medication is not in the original container. 6. When intended for administration to an elementary or middle school student, a parent or an adult authorized by the parent must bring all over-the-counter medications to the school office or nurse's office. Medications brought to school by the student with directions to school personnel will not be administered.
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7. High school students may bring over-the-counter medications to school if authorized by the parent or legal guardian but must take all medications directly to the school office or nurse's office immediately upon entering the school building.
8. A parent or legal guardian may come to school to administer medication(s) to their child, as needed.
9. Preparations not regulated by the FDA but intended for medicinal use, such as herbals, alternatives, teas, nutritional supplements and topicals, may be administered with the written permission of a parent or legal guardian and a health care provider's written order including exact amounts and timing of dosage.

Prescription Medications

Prescription medications must be accompanied by a doctor's order. At the discretion of the school nurse, a confirmation call to the physician's office may be made to verify the authenticity of the prescription or direction for administration of the medication.

Any prescription medication to be given during school hours must be delivered directly to the school nurse, health care assistant, school secretary, or principal by the parent or a responsible authorized adult. It must be delivered in the original, labeled container. Prescription medications brought to school by the student with directions to school personnel will not be administered.

Except as provided below, only oral medications will be administered by school personnel. Other forms of medication, may be administered where the parents and doctor, through special orders, have authorized specific forms of medication delivery or emergency injections administered by a registered nurse or trained individual. In emergency situations, oral, injectable or rectally administered medications may be administered by school personnel trained in the proper administration of the medication.

SC 1401, 1414.1
Title 22
Sec. 7.13

Students with a health provider's diagnosis of asthma, medication orders, parental permission, and who demonstrate responsible behavior may be permitted to carry and self-administer their medication, via an asthma inhaler. **Asthma inhaler** is defined in this policy as a prescribed device used for self-administration of a short-acting, metered dose of prescribed medication to treat an acute asthma attack. The student must verify to the school nurse capability of self-administration. The student will notify the school nurse immediately following each time the inhaler is used.

Additionally, students with a health care provider's diagnosis of insulin-dependent diabetes, medication orders, parental permission, and who demonstrate responsible behavior may be permitted to carry and self-administer insulin via an insulin pump.

Each request to permit a student to self-administer medication or for the administration of medication in the case of emergency will be reviewed on a case-by-case basis to determine whether additional information is needed and whether the administration of the medication will be approved. All requests for self-administration or emergency administration of medication shall be made to the school nurse who shall consult with the parent and/or medical provider.