# WEST SHORE SCHOOL DISTRICT

# ATHLETIC AWARDS AND RECORDS REPORT

# School (RLHS, CMS, etc.):       YEAR and SEASON:

# SPORT and LEVEL (Varsity, J.V., Junior High, etc.) :

# HEAD COACH’S NAME:

# ASSIST. COACH’S NAMES:

**CAPTAIN’S NAMES:**

* **This form is due to the athletic director within one week following the completion of the sport’s regular season.**

\*It is the head coach’s responsibility to ensure the validity of all information (spelling, completeness, etc.) and that District criteria are followed in these recommendations. Be sure that a student does not appear on two lists for the same sport for that season (i.e. Varsity and J.V.).

\*List all participants (including managers, trainers, statisticians, etc.) in alphabetical order starting with seniors, in the first column; then check (√) one column as appropriate for the award the student has earned.

**ATHLETIC AWARDS**

1. Basic guidelines

a. The athletic letter is not to be considered lightly and is to be earned.

b. An individual may earn one letter per sport per level. A major certificate and attachment to the letter shall be awarded in subsequent years.

c. The basic awards and award criteria shall be standardized at both high schools. Additional awards shall be at the prerogative of the individual school.

d. It is the head coach's responsibility to comply with awards criteria, submit award recommendations to the athletic director via the Athletic Awards and Records Report, and present the awards to the participants.

e. Any exceptions to the awards policy shall be approved by the athletic director and building principal. f. Any student-athlete whose season terminates prematurely due to quitting or expulsion from the squad shall forfeit his/her award.

g. No athletic award shall be made to a student having an obligation to the school.

Awards criteria by sport, all levels.

The athlete must have participated in a minimum of:

**a.** Half the total number of quarters or periods during the regular season. Basketball, Field Hockey, Football, and Soccer.

**b.** Half the meets in the top 8 runners. Cross Country

**c.** Half the meets in the top 7 players. Golf

**d.** Half of the team's regular season contests.

Baseball (except pitchers and batting practice catchers) Softball

Swimming (or 16 points diving, or 35 points swimming)

Tennis

Track (or score 20 points)

Volleyball

Wrestling

Cheerleaders must successfully complete the season.

**\*The athletic director shall not issue a letter for later issuance by a coach for any athlete with an obligation; this includes the return of all school equipment or restitution thereof.**

2. Basic awards for players, cheerleaders, managers, trainers, statisticians.

a. Varsity

1) Letter (6-7")

2) Recognition attachment

3) Award Certificate

4) Certificate of Participation

b. Junior Varsity

1) Letter (5-6")

2) Award Certificate

3) Certificate of Participation

c. Junior High

1) Award Certificate

2) Certificate of Participation

3. Presentations

A. Varsity Awards

1) First time letter winner - letter and Award Certificate

2) Subsequent letter winners - recognition attachment and Award Certificate

3) Non-letter winner - Certificate of Participation

B. Junior Varsity Awards

1) First time letter winner - letter and Award Certificate

2) Subsequent letter winners - Award Certificate

3) Non-letter winner - Certificate of Participation

C. Junior High Awards

1) Award Certificate (per criteria)

2) Certificate of Participation

| **Participant’s**  **Name** | **Grade**  **Level** | **Varsity**  **Letter**  **&**  **Certificate** | **Varsity Pin**  **&**  **Certificate** | **Meets Senior**  **Award**  **Criteria** | **J.V.**  **Letter & Certificate** | **J.V. Pin**  **&**  **Certficiate** | **Cert.**  **of Partic.** | **Freshman Letter & Certificate** | **7/8th grade letter &**  **Cert.Part** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HIGHLIGHT IF THIS PERSON OWES OBLIGATION (EQUIPMENT, UNIFORM, ETC.)** |  | **\*1st time for that sport** | **AFTER**  **1st Varsity**  **letter** | **Earned 2 varsity letters**  **1 in sr. year** | **\*1st time for that sport** | **After**  **1st JV**  **letter** |  |  |  |
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| **Participant’s**  **Name** | **Grade**  **Level** | **Varsity**  **Letter**  **&**  **Certificate** | **Varsity Pin**  **&**  **Certificate** | **Meets Senior**  **Award**  **Criteria** | **J.V.**  **Letter & Certificate** | **J.V. Pin**  **&**  **Certficiate** | **Cert.**  **of Partic.** | **Freshman Letter & Certificate** | **7/8th grade letter &**  **Cert.Part** |
| **HIGHLIGHT IF THIS PERSON OWES OBLIGATION (EQUIPMENT, UNIFORM, ETC.)** |  | **\*1st time for that sport** | **AFTER**  **1st Varsity**  **letter** | **Earned 2 varsity letters**  **1 in sr. year** | **\*1st time for that sport** | **After**  **1st JV**  **letter** |  |  |  |
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